様式第１号（第５条関係）

介護保険法第115条の32第２項（整備）又は第４項

（区分の変更）に基づく業務管理体制に係る届出書

　年　　月　　日

高知市長　　　　　様

所在地

届出者　名　称

代表者（職名・氏名）

次のとおり関係書類を添えて届け出ます。

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 事業者（法人）番号 | | | | | | | | | |  | |  | |  | |  | |  | |  | |  | |  | | |  | |  | |  | | |  | |  | |  | |  |  |  |
| １　届出の内容 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | ⑴　法第115条の32第２項関係（整備） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ⑵　法第115条の32第４項関係（区分の変更） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ２  事  業  者 | フ　リ　ガ　ナ  名　　　　　称 | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 住所（主たる  事務所の所在地） | | (郵便番号　　　-　　　　）  　　　　　都道　　　　　郡　市  　　　　　府県　　　　　区 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (ビルの名称等） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 連　　絡　　先 | | 電話番号 | | |  | | | | | | | | | ＦＡＸ番号 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| 法 人 の 種 別 | |  | | | | | | | | | | | | 法人所管庁 | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| 代表者の職・氏名  及び生年月日 | | 職  名 |  | | | | フリガナ | | | | |  | | | | | | | | | | | | | | | 生年  月日 | | | | | | 年 月 日 | | | | | | | | | | |
| 氏　　名 | | | | |  | | | | | | | | | | | | | | |
| 代表者の住所 | | （郵便番号　　　-　　　　）  　　　　　都道　　　　　郡　市  　　　　　府県　　　　　区 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （ビルの名称等） | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ３　事業所名称等及び所在地 | | | 事業所名称 | | | | 指定(許可)年月日 | | | | | 介護保険事業所番号(医療機関等コード) | | | | | | | | | | | | | | | | | | | | 所　在　地 | | | | | | | | | | | | |
| 計　　か所 | | | |  | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | |
| ４　介護保険法施行規　則第140条の40第１項第２号から第４号までの規定に基づく届出事項 | | | 第２号 | | 法令遵守責任者の氏名（フリガナ） | | | | | | | | | | | | | | | | | | | | 生年月日 | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
| 第３号 | | 業務が法令に適合することを確保するための規程の概要 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 第４号 | | 業務執行の状況の監査の方法の概要 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ５　区分変更 | 区分変更前行政機関名称及び担当部(局)課 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 事業者（法人）番号 | | | | | | | |  |  |  |  |  | |  | |  | |  | |  | |  | |  | | |  | |  | |  | | |  | |  | |  | |  | | | |
| 区分変更の理由 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更後行政機関名称及び担当部(局)課 | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 区分変更日 | | | | | | | | 年　　月　　日 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |